



Parent Guide



The Regent Secondary School, Abuja

How can I log in as a parent?

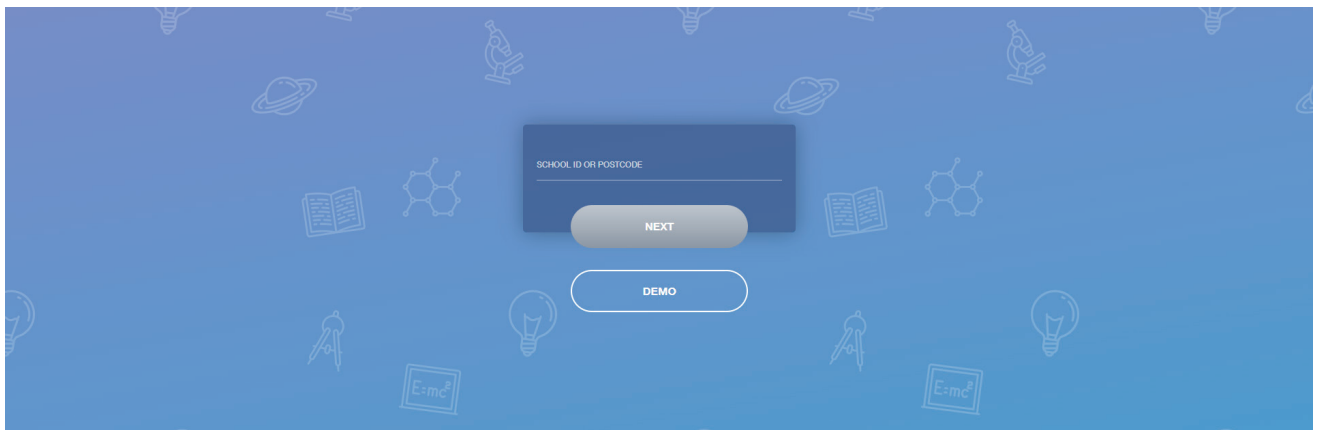
You will have received an email sent to the email address we have on file for you, containing the login details for your account.

Please check your spam or junk email folders, as depending on different email provider settings, the message may have been filtered there. If you still cannot find it, please contact admin at ekundayo@regentschoolabuja.com.

After getting login details, follow these steps:

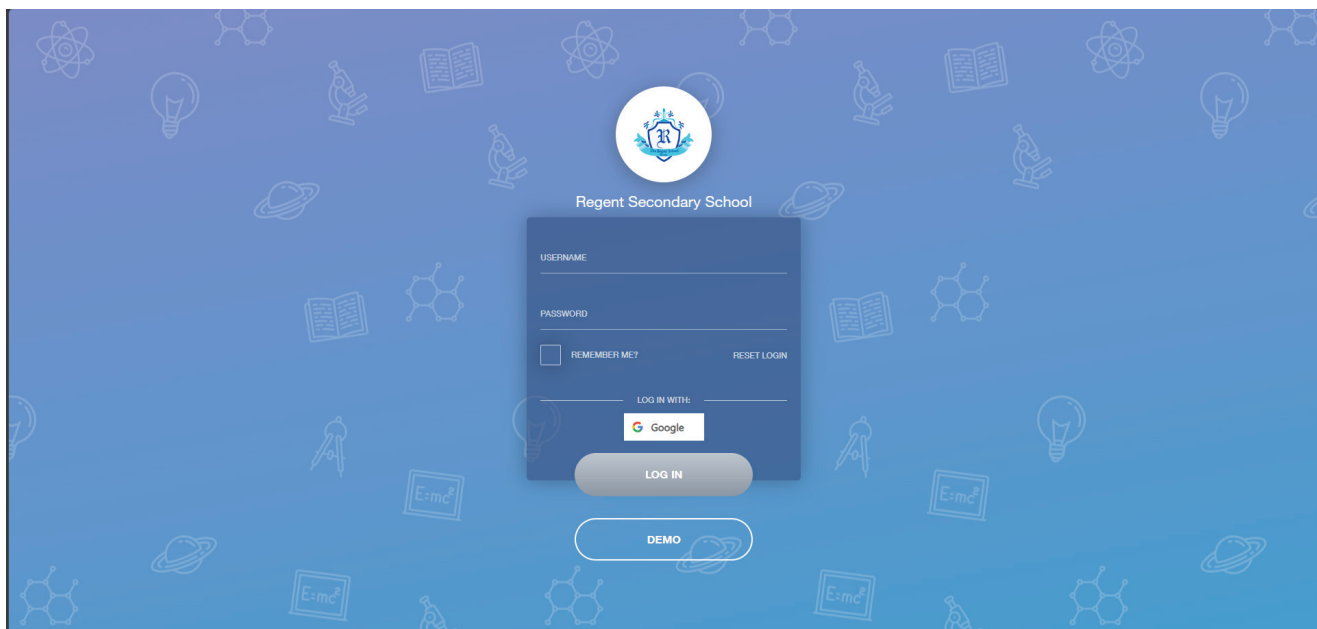
Go to www.edulinkone.com on your preferred browser or download the app from the Apple App Store or Google Play Store.

At the login screen, when prompted for the school ID or postcode, enter "RSS" and click 'Next'.



You will then see a login screen. Enter the username and password you received via email, then click the 'Log in' button.

You are now logged in. You can view various information for all children you have enrolled at The Regent Secondary School.

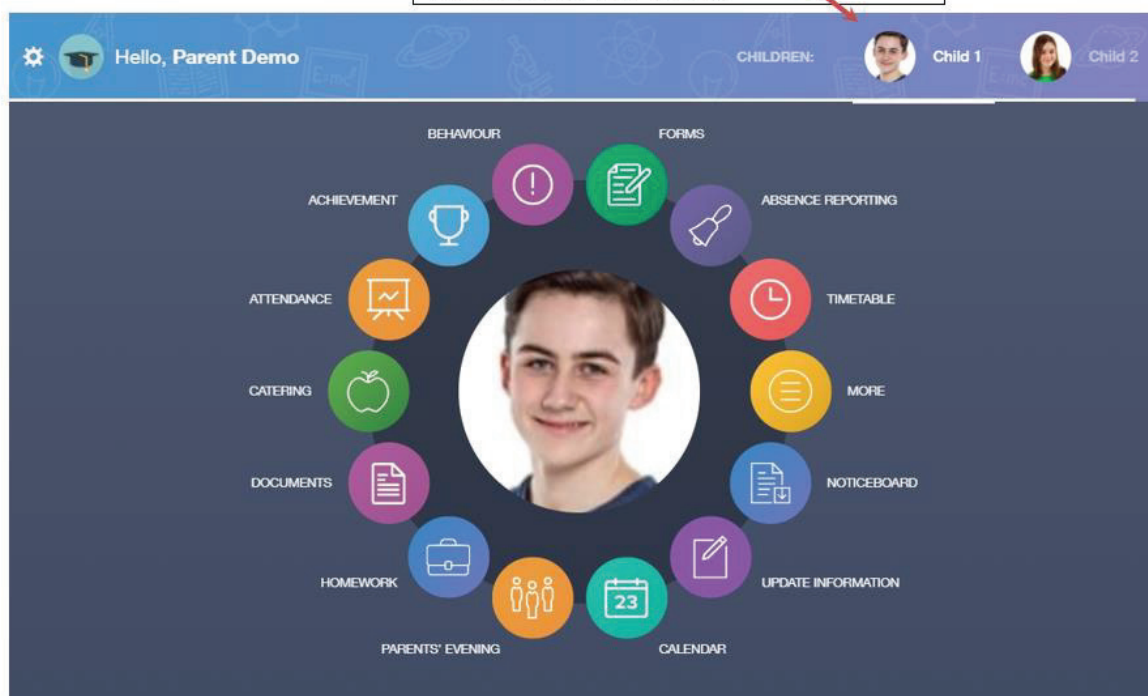


Main Screen

Once logged in, you will see the main screen in Edulink One. The information held in your account relates to your child/children. You will be able to navigate through the different sections of Edulink One by clicking on the icons.

The screenshot below is provided by Edulink and may contain some features that we are not using. This guide covers the use of Edulink for viewing reports that have previously been email or posted home. A further guide covering additional functionality of Edulink will be available soon.

If you have more than one student in school, it's easy to switch between each one. Just select which child you would like to view in the top right-hand corner. If you can't see all your children that attend the same school, please contact your school.



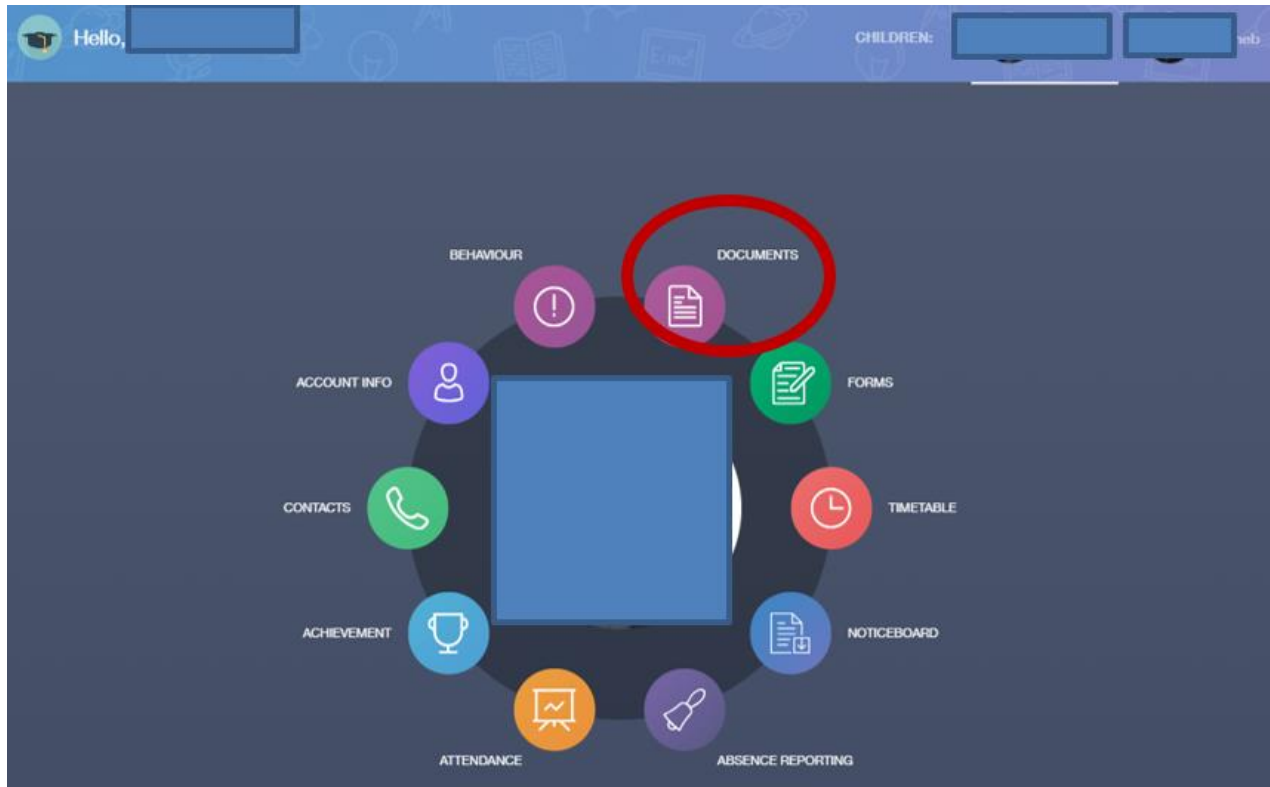
This bar shows you what **lesson** your child is currently in, along with the next lesson in their timetable.

The **messages** button will let you know if you have any unread messages from the school.

How to view student reports



Click on the Documents icon to open the documents window. In this section you will now be able to see all the reports your child has had since joining Regent High School.



The most recent report will be at the top, to view it, click the download button on the right-hand side. This will then open the PDF report for your child. Historical reports from previous years will be stored here and will be available for you to download in PDF format whenever you choose.

File Name	Type	Date	Download
Report Y10 Parent 2022-2023 HT6 SUM2	AM Individual Report	19/07/2023	
Report Y10 Parent 2022-2023 HT4 SPR2	AM Individual Report	03/04/2023	
Report Y10 Parent 2022-2023 HT2 Aut2	AM Individual Report	13/12/2022	
Report Y09 Parent 2021-22 HT6 SUM2	AM Individual Report	22/07/2022	
Report Y09 Parent 2021-2022 HT3 Spr1	AM Individual Report	07/03/2022	
Report Y09 Parent 2021-2022 HT2 Aut2	AM Individual Report	05/01/2022	
Report Y08 Parent 2020-21 HT6 SUM2	AM Individual Report	16/07/2021	
Report Y08 Parent 2020-21 HT4 SPR2	AM Individual Report	29/04/2021	
Report Y08 Parent 2020-21 HT1 Aut1	AM Individual Report	14/12/2020	
Report Y07 Parent 2019-2020 End of Year	AM Individual Report	17/07/2020	
Report Y07 Parent 2019-2020 HT3 Spr1	AM Individual Report	17/02/2020	

Summary

We hope that you find this guide to Edulink useful for viewing reports, along with Edulink's other features.

Should you require any further assistance, please email ictmanager@regentschoolabuja.com in the first instance.