



**REGENT
PRIMARY
SCHOOL**

Reports to Parents Policy

Reviewed by HARR: August 2022

Previous Review: August 2020

Approved by the Board:

Pupil reports are written to parents at the end of Term 1 and Term 3. They capture our teacher's judgement of the children's progress in all the subject areas. These reports are backed by those from Baseline Assessments in Term 1 and the GL Progress Test series in Term 3.

The report template for the Primary Years has been modified to reflect a new set of grading system and to replace colour codes which were designed to incorporate assessment without levels into our reporting system. For EYs, the first term report template for Playgroup was adjusted to reflect the '*2-3 Year Progress Check*'. All pupil reports are emailed to parents – with the Baseline Assessment reports – on the last day of the term. The grades are explained below:

- **Grade 1:** *Minimal achievement in terms of the objectives.*
- **Grade 2:** *Very limited achievement against all the objectives. The pupil has difficulty in understanding the required knowledge and skills, and is unable to apply them fully in normal situations, even with support.*
- **Grade 3:** *Limited achievement against most of the objectives, or clear difficulties in some areas. The pupil demonstrates a limited understanding of the required knowledge and skills and is only able to apply them fully in normal situations with support.*
- **Grade 4:** *A good general understanding of the required knowledge and skills, and the ability to apply them effectively in normal situations. There is occasional evidence of the skills of analysis, synthesis and evaluation.*
- **Grade 5:** *A consistent and thorough understanding of the required knowledge and skills, and the ability to apply them in variety of situations. The pupil generally shows evidence of analysis, synthesis and evaluation where appropriate and occasionally demonstrates originality and insight.*
- **Grade 6:** *A consistent and thorough understanding of the required knowledge and skills, and the ability to apply them in a wide variety of situations. There is consistent evidence of analysis, synthesis and evaluation where appropriate. The pupil generally demonstrates originality and insight.*
- **Grade 7:** *A consistent and thorough understanding of the required knowledge and skills, and the ability to apply them almost faultlessly in a wide variety of situations. There is consistent evidence of analysis, synthesis and evaluation where appropriate. The pupil consistently demonstrates originality and insight and always produces work of high quality*

Apart from Pupil Reports, we also hold regular Coffee Mornings with parents to discuss major issues such as planning, assessments and pastoral matters. In addition, Parents' Interviews and Portfolio Presentations provide veritable means for parents to discuss their children's learning and to map out strategies to exceed their expectations.